

CFT-EUI-ICTS-2017-001

## Open Call for Tenders for the Supply of IT Technical Support Services to End Users of the European University Institute

### ECONOMIC OFFER

The undersigned \_\_\_\_\_  
 born on (date) \_\_\_\_\_ at (place) \_\_\_\_\_  
 Province \_\_\_\_\_ Tax identification code \_\_\_\_\_  
 in his/her function as \_\_\_\_\_  
 for the Company \_\_\_\_\_  
 legally established in \_\_\_\_\_  
 with administrative offices in \_\_\_\_\_

In order to participate in the tender procedure for the Supply of IT Technical Support Services to End Users of the European University Institute, the Tenderer hereby submits the following quotations, in figures and letters, excluding VAT:

SERVIZIO	COST / VALUE
<b>P1, ON-SITE TECHNICAL SUPPORT SERVICE</b>	<b>ALL-INCLUSIVE SERVICE COST / YEAR</b>
<b>P2, HOURLY RATES FOR OFF-HOUR INTERVENTIONS</b>	<b>COST OF TECHNICIAN / HOUR</b>
<b>P3, COMPENSATION COEFFICIENT</b>	<b>VALUE</b>
<b>P4, HELPDESK SERVICE</b>	<b>ALL-INCLUSIVE SERVICE COST / YEAR</b>
<b>P5, OPTIONAL ON-SITE HELPDESK SERVICE</b>	<b>ALL-INCLUSIVE SERVICE COST / YEAR</b>

<b>P6A, OFF HOURS HELPDESK SERVICE, OFF-SITE</b>	<b>COST OF OFF-SITE SERVICE / 5 HOURS</b>
<b>P6B, OFF HOURS HELPDESK SERVICE, ON-SITE</b>	<b>COST OF ON-SITE SERVICE / 5 HOURS</b>
<b>P7, SURCHARGE FOR SINGLE USER</b>	<b>COST PER USER / MONTH</b>
<b>P8, EXTENSION TO 300 USERS</b>	<b>COST PER 300 USERS / YEAR</b>

AND FURTHERMORE DECLARES

- That all the descriptions and conditions in the Invitation to Tender, in the STS and its annexes, provide an adequate and complete description of the object of the tender, and have allowed the Tenderer to understand fully the requirements, so that it has been possible to assess them accurately; consequently, the Tenderer has been able to properly evaluate all related costs, including any further cost that may be necessary for the correct and diligent performance of the services requested;
- That it possesses the organizational capacity, as well as the technical, financial and human resources necessary for the correct supply of the services requested, in full compliance with all the terms and conditions laid out in the Special Tender Specifications and in the Draft Contract;
- That it has taken note of any and all circumstances and contractual conditions that may influence the formulation of its Offer; and therefore it declares that it considers the Economic Offer it has submitted to be profitable;
- That this Offer being submitted is irrevocable and binding for the Tenderer; the Offer shall have a validity of **180 (one hundred eighty)** days from the deadline for submission of bids for this tender procedure;
- That it has taken note of the fact that this Offer shall in no way be considered binding for the Contracting Authority;
- That, in calculating its Offer, it has taken into consideration any price increases that may occur during the performance of the contract, and therefore waives any right to undertake actions or claims relating to such increases, with the sole exception of the terms and conditions specifically envisaged in the Special Tender Specifications;
- That it undertakes to observe, and ensure that its employees and collaborators also observe, rules of strict confidentiality regarding information, personal data, documentation and any item relating to the Contracting Authority that is not officially considered information in the public domain, and for this purpose undertakes to enact adequate measures to prevent the dissemination and use of any such confidential information.

Place and date \_\_\_\_\_

Signature of Legal Representative \_\_\_\_\_

**A non-authenticated photocopy of the valid ID document of the signatory is enclosed.**