

OP/EUI/REFS/2017/002

**OPEN CALL FOR TENDERS FOR THE PROVISION OF REMOVAL AND HANDLING SERVICES  
STORAGE AND SAFEKEEPING OF SUNDRY MATERIALS AT AN EXTERNAL WAREHOUSE FOR THE  
EUROPEAN UNIVERSITY INSTITUTE**

**ECONOMIC OFFER**

The undersigned \_\_\_\_\_

Born on \_\_\_\_\_ in \_\_\_\_\_

province \_\_\_\_\_ taxation code \_\_\_\_\_

in the role of \_\_\_\_\_

for the company/TGC \_\_\_\_\_

with registered office in \_\_\_\_\_

with administrative headquarters in \_\_\_\_\_

**PRESENTS THE FOLLOWING ECONOMIC OFFER:**

(prices must be VAT exempt, since the Institute is exempt from payment of value added tax for services and purchases under the normal course of business for amounts exceeding €300.00 (pursuant to Article 72-paragraph 1-e, paragraph 2 of Presidential Decree 633 of 26/10/1972 and subsequent amendments)

**1. PERMANENT OPERATOR ON SITE ASSIGNED TO ORDINARY REMOVALS (MAX 20 POINTS)\***

<i>Service</i>	<i>Unit of measure</i>	<i>Price</i>	<i>Unit of measure</i>	<i>Price</i>
<b><i>Permanent operator on site provided with own vehicle (working hours 08:00-13:00/14.00-17.00)</i></b>	€ per hour	€ .....	€ per day (8hours)	€ .....
<b><i>Manpower for routine works</i></b>	€ per hour		N.A.	€ .....
<b><i>Manpower for extraordinary works</i></b>	€ per hour		N.A.	€ .....
<b><i>Night work</i></b>	€ per hour		N.A.	€ .....
<b><i>Work on public Holiday</i></b>	€ per hour		N.A.	€ .....
<b><i>Transport of goods using an additional commercial vehicle</i></b>	€ per hour	€ .....	€ per day (8hours)	€ .....

\* The 20 points will be assigned solely based on the price offered for the permanent operator on site.

**2. STORAGE ACTIVITIES AT EXTERNAL WAREHOUSE (MAX 35 POINTS)\*\***

<i>Service</i>	<i>Price</i>
<b>Warehousing and safekeeping of 1500 mc of goods (monthly fee)</b>	€ .....
<b>Relocation of 1500 mc of goods belonging to the EUI from the storage of the current supplier to that of the new one</b>	€ .....

\*\*The 35 points will be assigned solely based on the price offered for the warehousing and safekeeping of 1.500 cubic meters of goods.

**3. DISPOSAL OF WASTE (5 POINTS)**

<i>Service</i>	<i>Price</i>
<b>Disposal of paper waste</b>	€/Kg .....
<b>Certified Disposal of paper waste</b>	€/Kg .....
<b>Disposal of iron waste</b>	€/Kg .....
<b>Disposal of wooden waste</b>	€/Kg .....
<b>Disposal of electronic devices</b>	€/Kg .....

**ADDITIONAL SERVICES NOT NOT CONSIDERED FOR THE EVALUATION OF THE ECONOMIC OFFER SUBMITTED BY THE TENDERER**

**4. PACKING AND UNPACKING SERVICES (0 POINTS)**

Costs for packing and unpacking of materials (books).

<i>Service</i>	<i>Price</i>
<b>Packing/unpacking books and dossier (supply of paper boxes included)</b>	€/Mtl .....

**5. QUOTATION OF POSSIBLE ADDITIONAL SERVICES**

Please quote the costs for transfer and safekeeping at an external warehouse of 12.500 boxes (40x30x26) full of 5.000 linear meters of books and magazines from the EUI Library.

The boxes will be catalogued by the EUI Library agents according to their own management system and will be storage at the external warehouse offered by the Company in order to be able to perform the transmit back to the Library one or more boxes in maximum 3 days from notification of the request.

<i>Service</i>	<i>Price</i>
<b>Transfer of 12.500 boxes (40x30x26) from the EUI Library to the Company's external warehouse</b>	€ .....
<b>Storage (monthly fee)</b>	€ .....
<b>Delivery to/Delivery back to warehouse</b>	€ .....
<b>Supply of 12.500 boxes (40x30x26)</b>	€ .....

Place and date \_\_\_\_\_

Signature of the Legal Representative \_\_\_\_\_

Please, attach a copy of a valid identification document of the Legal Representative who signed this document.